



Mountainville Academy

Board Meeting Agenda

Sept. 11, 2013

Notice is hereby given that the Mountainville Academy Board of Trustees will hold a Board Meeting and Executive Session at 195 S Main Street, Alpine, UT on Wednesday, September 11, 2013 at 7:00 p.m. as follows: Curtis Bullock, Kaylynn Sims, Mac Sims, David Kasperson, Jenney Rees, Carolyn Rossi, Jeff Call, Matt Neimann, Matt Lovell, Janese Vance, Emma Bullock, Laura Oscarson. Mr. Little joined at 7:06pm

7:04PM: BOARD MEETING.

1. WELCOME & CALL TO ORDER

- A. Reverent Remarks - Laura Oscarson
- B. Pledge of Allegiance

2. PUBLIC COMMENT:

3. CONSENT AGENDA:

- A. Minutes 8.7.13 - Debby L. moved to accept the board meeting minutes from 8.7.13 Jenney R. seconded. All ayes.

4. ACTION ITEMS:

- A. Approve Amended Budget - Jeff C. explained that we had a little more money in the budget than we had anticipated and due to larger elementary class sizes we discussed adding a new class or several (3) aides that float in 1st, 2nd, and 3rd grade. They will be used to split the achievement groups into the smaller sections. It will affect the budget at \$45K. Jeff C. indicated that the school has enough to do this in the budget. We would add to staff salary and a little bit is social security. Emma explained we are making this decision based on parent feedback about class sizes. David K. motioned to accept the budget as amended. Jeff C. second. All ayes. No Nays.
- B. Cash Receipts Policy - Jeff C. explained the law and the model policy. The policy is a happy medium between both the law and the example policy. The policy was discussed with front office staff and the principle. The biggest change to the current policy is that money will no longer be accepted in the classroom. Debby L. moved to adopt the cash receipt policy as presented. Jeff C. second. All ayes. No Nays.
- C. Cash Expenditures & Disbursement Policy - Matt L. explained the model from the state and how we need to implement them. Changes were made on pg. 8 section J. the section outlines rules for purchase cards. Jeff C. asked about J4. It was taken out because our school doesn't check out cards. We got rid of mileage because we don't reimburse for mileage. Section M got rid of purchase orders. Section N was questioned by Emma and Matt L. Board decided to put N4 back in the policy and strike N5. Section O was changed to periodically and last section P was changed to represent current procedure. LEA will be changed to MA. Debby L. moved to adopt cash expenditures and disbursement policy with the changes as discussed and amended. Jenney R. seconded. All ayes.
- D. Fundraising & Donation Policy - Jenny R. explained the policy. Taking out Mountainville foundation from the policy. Debby suggested that we put in that MA is a nonprofit so all donations are tax deductible. Debby wants to strike out number C13 because it doesn't let FSO reward the teachers. But Emma discussed how we still wouldn't be compensating but would be gifting or rewarding. Mac Sims asked what the state wanted to address with that line and see if we need to address it. Page 3 we need to replace "Principle" to "school leader" and local board of education to the board. Jenney R. pointed out that this is most of the stuff we already do and this policy just makes this official. Line 22 we haven't done in the past.

Stopped to change batteries in recorder 7:24p.m.

Continuing board meeting at 7:25. Present are Curtis Bullock, Kaylynn Sims, Mac Sims, David Kasperon, Jenney Rees, Carolyn Rossi, Jeff Call, Matt Neimann, Matt Lovell, Mary Given, Debby Llewelyn, Janese Vance, Emma Bullock, Laura Oscarson, Mr. Little.

Line 22 we are adding that we will provide a receipt upon request and took out the dollar. Line 23 A the director should be changed to board. Student led service projects shall be approved by the administration in consultation with the development committee. B is being stricken. Pg 4 D4 being struck from policy. E2A added to "provided upon receipt". Changes made to F. Debby questioned G and if we could find better wording. She wanted to give the administration the discretion. Mac asked about political vs. partisan. Jeff brought up that we may be limiting ourselves with current wording. Debby provided better wording. Took out several lines from 1 and 2. Carolyn brought up sponsorships and how that would be affected. Debby talked about H1e. and discussed striking it. Mary discussed striking H2. Emma agreed. Curtis recommended that if there is any question about a part of the policy take it out and come back later. Jeff recommended that we revisit all policies to pair them down. Debby L. moved to adopt the policy as discussed and amended. Matt N. seconded. All Ayes

E. Electronic Meeting Policy - discussed last meeting. Debby L. moved to adopt the policy as discussed. David seconded. All ayes. No naves.

F. Social Networking Sites and Personal Web Pages Policy - Jenny R. discussed. The policy removed that teachers needed approval for their websites and how the students can access said social networks and personal web pages.

Jack joined the meeting at 8pm

Jenney R. motioned that we accept the updated social networking policy. Jeff C. seconded. All ayes.

G. Electronic Information Resources Policy - Jenney discussed the updated policy concerning bullying, locker room usage, and information concerning information on website. Debby L. moved to accept the updated electronic information resources policy. Jenney R. seconded. All ayes

H. Electronic and Telephone Communications Policy - Jenney R. discussed the updates. David K. moved that we accept the updated electronic and telephone policy. Jeff C. second. All ayes.

I. Medical Needs Policy - Jenney R. discussed the updated policy concerning essential oils. Debby L. moved that we accept the updated Medical Needs Policy. Jack G. seconded. All ayes.

J. Head Injury Policy - Jenney R. discussed the updated policy. Debby L. moved that we accept the updated policy as discussed and amended. Jack G. seconded. All ayes

K. Student Code of Conduct Policy - Jenney R. discussed the updated. David K. moved that we accept the Student Code of Conduct policy as amended and updated. Debby seconded. All ayes

L. Personal Student Electronic Devices - Jenney R. discussed the updates. Jack G. moved that we accept the Personal Student Electronic Device policy as discussed and presented. Debby L. seconded. All ayes.

5. DISCUSSION AND COMMUNICATION:

A. Directors Report - Emma discussed accreditation. We will need to put on the agenda every month. Oct. goal is to send out survey from accreditation organization. Oct. 25 teachers are assigned to sections or sub committees. All board members should come to these meetings. Board members were divided into groups for that date.

B. Business Managers Report - Mary G. suggested that we have the financials previous to the board meeting so that the board can review before the meeting. Matt L. talked about the three sources of revenue and the categories. Jeff C. talked about the increases from last year in the revenue from the state. Expenses were discussed. Reviewed financial summary.

C. Committee Reports:

i. Executive - Debby L. discussed postponing the committee goals and adding training to the agendas. Brian Carpenter is to come on Oct. 16 & Oct. 17 and board members are invited to come. Debby rescheduled board meeting to Tues. Oct. 8, at 7pm. Debby and Emma suggested that we need a board work session in Nov. to discuss class sizes. Debby & Jack are going to be working on amending the school charter.

ii. Academic Excellence - Mary G. discussed the schools B grade and the media's take on it. Teacher development is Friday for writing and reading.

iii. Finance - Jeff C. discussed goals

iv. Development - Carolyn R. discussed that we are refocusing and figuring out how to increase the income for the school.

v. Governance - Jenney R. explained that we had already gone through all the policies that they

discussed in committee.

- vi. Technology - Mac S. discussed that we have already spent the budget so now training is going to take place.
- vii. FSO Report - Laura talked about the carnival and all the work it has taken. Kaylynn Sims has done a lot of work on the carnival and the board and FSO thank her. Sean Covey is providing a parent training on the Sept. 26.

E. Other - Debby found the location for the board training. It is in the USOE board room in S.L.

6. CLOSED/EXECUTIVE SESSION: The Board will consider a motion to close the meeting to hold a strategy session to discuss pending or reasonably imminent litigation, and/or to discuss the purchase, exchange, or lease of real property, and/or the character, professional competence, or physical or mental health of an individual in conformance with § 52-4-204 and 52-4-205 et. seq., Utah Code Ann.

7. Any action items from Executive Session

8. ADJOURN - David K. moved to end the session. Jack seconded. All Ayes.

The public is welcome to attend Mountainville Academy Board Meetings. In compliance with the Americans with Disabilities Act, those needing special assistance or accommodations should contact the secretary at mgiven@mountainvilleacademy.org, giving at least one working day notice.